

Call to order
The meeting was called to order at 12:00 p.m. by Yanfei Liu, Vice Chair of the Assembly.

Approval of minutes
The February 4, 2008 minutes were approved as written.

Report of the presiding officer
No report in the absence of Chair Kubik.

Acceptance of the agenda
The March agenda was accepted as written.

Old business
No old business.

Committee reports
Nominating committee
Lubomir Stanchev announced the results from the elections.  The results are as follows:

Campus Senate 2008 – 2011
David Liu - CS
Guoping Wang – ENGR

At-large
Suleiman Ashur
Donald Mueller, Jr.

Curriculum Review Subcommittee
Ramesh Narang

Graduate Subcommittee
Steven Walter
ETCS Excellence Awards Selection Committee 2008 – 2009
Ramesh Narang
Nashwan Younis

Nominees for Campus P & T Subcommittee
Jihad Albayyari
Robert Barrett

Congratulations to everyone.
Lubomir Stanchev told the Assembly that he was looking for a tenured faculty member to run for Vice Chair of the Assembly for 2008-09. Since many of the tenure faculties terms will be expiring in the spring the election might have to be moved to next fall. This will be tabled until the April 7, 2008 meeting so he has time to talk with Chair Matt Kubik. With the review of the Assembly documents and minutes Chair Matt Kubik will chair the Assembly again next year.

Faculty Affairs committee
David Liu reported the call for nominees for the Excellence Awards and the LT (Associate Faculty) Teaching award have been distributed. They are due back to Diann Keele on March 21st and March 14 respectively. The recipients will be awarded at the Spring Convocation on April 28, 2008.

Curriculum committee
No report at this time. The deadline for submitting changes was March 1, 2008.

Educational Policy committee
Suleiman Ashur reported that the committee, after reviewing the suggestions received from the faculty, decided on using the long form of the Evaluation of the Chair. Discussion was held regarding the document and the way it was to be submitted to the Assembly Secretary. The three suggestions were paper copy, email, or blackboard. Several people voiced concerns that the form is too long, some of the questions repeat themselves, and that three ways to submit the document to the Assembly Secretary would be time consuming. It was decided that Suleiman Ashur will work on the document, confer with Matt Kubik, and send the document out to the faculty for review within two weeks. It is the desire of the Assembly to review and vote on this document at the April 7, 2008 meeting.

New business
None was reported at this time.

The general good and welfare of the College
Gary Steffen said that the ETCS Open House was a great success thanks to the hard work and many hours put in by the Student Success Center, the Students who participated, and all the Departments that helped.

A special Thank You to everyone who helped makes the ETCS Open House a success.
**Adjournment**
The meeting adjourned at 12:35 p.m.

Spring Convocation is April 28, 2008 at WU G08. Meeting starts at noon with a light lunch and presentation of the Excellence Awards. Please mark your calendars.

Diann Keele, Assembly Secretary