College of Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – Monday, August 27, 2007


Call to Order
The meeting was called to order at 12:05 p.m. by Gary Steffen.

Approval of minutes
The April 2, 2007 minutes were approved as written.

Report of presiding officer
Gary Steffen reported that we would be holding an election to nominate a Chair and Vice-Chair. The procedures used last year were not according to the ETCS Constitution & Bylaws. Once the election is complete Gary Steffen will turn the meeting over to the new Chair.

New business

*Election of 2007-2008 officers*

The meeting was turned over to Chao Chen, head of the nominating committee for the elections. Gary Steffen nominated Matt Kubik for Chair 2007-08. Discussion was held about tenured faculty vs. non tenured faculty holding office. Marshall made a motion to close the election and Bimal Nepal seconded. A vote was taken and Matt Kubik is the ETCS Assembly Chair for 2007-08.

Hosni Abu-Mulaweh nominated Yanfei Liu for Vice-Chair with a second from Marshal. Matt Kubik closed the nomination with a second from Marshall. The assembly unanimously elected Yanfei Liu as Vice-Chair for 2007-08.

Matt Kubik took over as presiding officer of the meeting.

*Appointment of Assembly Secretary*

Diann Keele was appointed as secretary for 2007-08 by Chair Kubik.

*2007-08 Calendar approval*

Chair Kubik presented the calendar of meeting dates and times, due dates for items to be included in the agenda, due dates of agenda, and order of business in accordance with the Constitution of the Faculty of ETCS and Bylaws of Representatives for the College of ETCS for the 2007-08 academic year. Marshall made a motion to accept the document as written and Gary Steffen seconded the motion. A vote was taken with the document being accepted.
P & T document and committee review
Discussion was held regarding the P & T College Committee. Chair Kubik pointed out that section B1 & 2 of Assembly Document 93-94 03 states there should be 5 members, one from each department. Since we have merged two departments we would need to have an at-large member. After much discussion it was decided to wait on this issue as the merging of the two departments has not been approved by the Purdue Board. The discussion will resume once the board has approved the merger of CAET & MIET.

Interpretation of Membership as defined in Constitution Article V, 2a
After discussion it was agreed by the assembly to continue interpreting the membership as done in the past. Each department will automatically have one representative. They will be given one additional representative for each five voting faculty members and one final representative if three or four uncounted departmental voting faculty members remain.

Article III Composition of the Voting Faculty
Discussion continued regarding the composition of the Assembly. It was decided that Article III, section 1 can be determined in various ways. Gary Steffen made the following motion to help clarify section 1. “It is the intent of the Assembly that Constitution Article III, Composition of the Voting Faculty, Section 1, be interpreted to include faculty who are appointed Continuing Lecturers or Professional Professors as Voting Faculty.” The motion was seconded by David Liu. A vote was taken and the motion passed. After September 1, 2007 the secretary will determined the membership numbers for each department. The department chairs will be notified of the results. It was also decided that the Constitution and the Bylaws be reviewed this academic year by a committee. Further action will be taken on this at an upcoming meeting.

The general good and welfare of the College
Chair Kubik requested that everyone remain on the committee they served on last year. This will bring knowledge to help out the new representatives on the various committees. Hosni Abu-Mulaweh volunteered to be on the Educational Policy committee. Thanks Hosni.

Adjournment
The meeting was adjourned.

Next meeting will be October 1, 2007 at noon in ET 206.

Diann Keele
Secretary