Assembly Members Present: Suleiman Ashur, Robert Barrett, Chao Chen, Suining Ding, Matt Kubik, Reynaldo Pablo, Gyorgy Petruska, Lubomir Stanchev, Deandra Travis.

Assembly Members Absent: Bongsu Kang, Hongli Luo.

Assembly Members Excused: Yanfei Liu, Dina Mansour-Cole.

Call to order
The meeting was called to order at noon.

Approval of minutes
The April 7, 2008 minutes were approved as written.

Report of the presiding officer
Chair Kubik welcomed everyone to the first meeting of 2008–09. The ETCS Assembly is the faculty governance for the College of ETCS. Chair Kubik gave a brief explanation of the duties and charges of the Assembly. He reported that after reviewing all the minutes from the beginning of the Assembly until now he put together a book of all current documents, resolutions and relevant motions. It is the charge of the Assembly to review all of the documents and make sure they are being followed correctly.

Acceptance of the agenda
The September agenda was approved as written.

Old business
No old business.

Committee reports
No reports at this time.

New business
Discussion was held as to whether a vice-chair becomes chair the following year or if we elect a new vice-chair each year. The following motion was made by B. Barrett, seconded by L. Stanchev and passed by the assembly:

Motion: I move to rescind the motion in document 2/25/80: Be it resolved that the vice-chairperson become chairperson beginning with the academic year 1981-82.

The Assembly will elect a new chairperson each year.

Election of 2008-09 officers
The following people were nominated, voted on and elected to serve the ETCS Assembly for the 2008-09 year.

Chair: Bob Barrett
Vice-Chair: Suleiman Ashur (will help with EPC)
Appointment of 2008-09 Secretary
The Assembly members voted to appoint Diann Keele as the secretary for 2008-09.

2008-09 calendar approval
The meeting dates and times were approved by the Assembly.

Committee lists
M. Kubik gave a brief explanation of what the duties are of each of the committees. After discussion, the committee lists were selected. Please see attached the updated lists.

Chair Barrett will be scheduling a meeting with the Dean and will report back to the Assembly. If there are any questions or topics for the Dean let Chair Barrett know. The Assembly has several concerns regarding the time in which the AFR’s are being processed. It was suggested that Chair Barrett set up a meeting for the Dean to attend one of our meetings.

The general good and welfare of the college
M. Kubik reported that ETCS received more Remnant Trusts than any other school or college. He really feels this makes ETCS stand out. There are still a few Trusts that are available.

It was suggested that the Assembly have each of the departmental chairs give a report on the accomplishments of their departments at the Spring Convocation. This will be discussed later in the year.

The Assembly asked S. Ding, Chair of the Faculty Affairs Committee to draft a memo to the new ETCS faculty and welcome them to the college. She will also attach a membership list as well as a committee list with the memo.

Adjournment
Adjourned at 12:55 p.m.

Diann Keele, ETCS Assembly Secretary