
Assembly Members Excused: Hosni Abu-Mulaweh.

Assembly Members Absent: Paul Lin.

Guests: Jihad Albayyari, and Dean Voland.

Call to order
The meeting was called to order at noon.

Approval of minutes
The October 2, 2006 minutes were approved as written.

Report of presiding officer
Due to the restructuring of CAET/MIET new membership lists were handed out. Chair Steffen explained that CAET now has two representatives rather then three. This occurred due to Hal Broberg moving from CAET to ECET. Matt Kubik and D. J. Marshall are the representatives. Composition of the Assembly is explained under Article 5 section 2 of the ETCS Constitution.

Acceptance of the agenda
The agenda was approved as written.

Old business
Visit from Dean Voland and Jihad Albayyari on CAET/MIET integration
Information gained from discussion about the restructuring of CAET/MIET:

- Integrating will make the department more efficient
- No one loses job
- Strictly administrative restructuring
- No programmatic changes (does not require going through the Senate)
- Looking into P & T requirements
- Looking into representation on campus committees as well as the college assembly
- Trying to make a smooth and happy transition
- Moving MIET into ET 221 offices next to CAET and ECET to ET 105 offices (Summer 2007)

The Dean thanked the Assembly for offering their help and promised to get back with some needs at a later date.
The Assembly would like to thank the Dean and J for their time and informative discussion.

**Committee reports**

*Curriculum Committee*
There are no curriculum changes for Fall 2006.

*Educational Policy Committee*
No report. Chair Steffen suggested they meet following today’s meeting to elect a chair.

*Faculty Affairs Committee*
The committee held their first meeting and elected David Liu as the chair. Assembly Document 90-1 was review by the committee. Changes were made and brought to the Assembly for discussion. A few new changes were suggested to the committee. David will revise the document and bring it back to the Assembly in December. A copy of the changed document is attached.

*Nominating Committee*
No report. Chair Steffen suggested they meet following the meeting to elect a chair.

**New business**
Matt Kubik asked about the status of the changes to the AFR forms. Chair Steffen will check on this and report back in December.

**The general good and welfare of the college**
Chair Steffen reported that the undergraduate open house held Sunday, November 5th went very well. Please be sure to take the time and complete the survey sent to you today from Chancellor Wartell. The survey is in regards to the First Year Experience program. Graduation list will be approved in December.

**Adjournment**
The meeting adjourned at 12:45 p.m.

The next meeting is December 4, 2006 at noon in ET 206.

Diann Keele, Assembly Secretary