
Assembly Member unexcused absence: Robert Curia

Call to order
The meeting was called to order at 12:00 p.m. by Chair Matt Kubik.

Approval of the Minutes
The November 2, 2009 minutes were approved as written.

Report of Presiding Officer
In conversation with the Dean, as it stands now, he will remain in leadership position until the end of June.

Acceptance of the agenda
The agenda was accepted and approved.

Old Business
- Educational Policy Committee recommended eliminating document 76-27, Procedure for Renaming Departments, Changing Course Designators, or Changing Degree Titles.
  Reasoning: These procedures are now covered by VCAA and Purdue Procedures.
  Approved by Assembly

Committee Reports
- Curriculum Committee – Iskandar Hack, Chair
  No report.

- Educational Policy Committee – Barry Dupen, Chair
  The committee met with Judy Baker to discuss replacing the paper “Cafeteria” student survey with an online survey. After discussion of pros and cons, it was decided that this was a Faculty Affairs Committee issue and Mohammad Alhassan would do further research.

  B. Dupen will work with Bob Barrett and the Curriculum Committee to determine which Form 40’s must be submitted to the Curriculum Committee, and which can be submitted directly to the Assembly

- Faculty Affairs Committee – Mohammad Alhassan, Chair
  No report.

- Nominating Committee – Lubomir Stanchev, Chair
  No report.

- P & T Committee – Hosni Abu-Mulaweh, Representative
No Report.

New Business

- **Educational Policy Committee** – Barry Dupen
  The committee recommendations on three Assembly documents are as follows:

     *Reasoning: The content is a departmental issue, not an ETCS Assembly issue.*
  2. Eliminate ETCS Assessment Core.
     *Reasoning: The content is a departmental issue, not an ETCS Assembly issue.*
     *Reasoning: This document was created in 1994, prior to campus-level assessment. Now that IPFW has an assessment plan, and assessment is governed by Senate document SD98-22, the Assembly document is redundant.*

  These documents are not referenced by any other Assembly documents and can be eliminated.

  A motion was made and seconded to eliminate all 3 documents. **Approved by Assembly**

- **Faculty Affairs Committee** – Mohammad Alhassen
  The committee reviewed Section 6 “Evaluation Procedure” documents to determine if they are still valid, retired or overruled by other university documents. Committee recommendations are as follows:

  Item 1 - Motion 02/03/03: Yearly development of a college-wide database of Cafeteria Evaluations (for student evaluations only): A motion was approved on 2/03/2003.
  *The Faculty Affairs Committee recommends rescinding this motion – Approved by Assembly*

  The Faculty Affairs Committee is working on this item.

  Item 3 – Assembly Document 90-91-09: Evaluation of Department Chair Leadership
  *The Faculty Affairs Committee recommends retiring document 90-91-09 and replacing it with Document 07-08-12. – Approved by Assembly*

  Item 4 – Assembly Document 90-91-08: Perceptions of the Faculty of the Dean’s Leadership
  *The Faculty Affairs Committee recommends retiring document 90-91-08 and replacing it with new Assembly Document (see attached document) – Approved by Assembly*

  Item 5 – Assembly Document 90-95-17, 90-95-18, and 90-95-19
  *The Faculty Affairs Committee recommends removing these documents which were retired on 10/06/08 – Approved by Assembly*

- **Curriculum Committee** – Iskandar Hack
  I. Hack reported the curriculum committee reviewed and approved the following curriculum documents.
  1. Bachelor of Science in Information Systems
  2. Associate of Science in Information Systems
3. Bachelors Degree Curriculum Electrical Engineering technology (Business and Network Option)
4. Bachelor of Science with a Major in Information Technology
5. Changes in CE Curriculum
6. Changes to Computer Engineering Curriculum
7. Changes to EE Curriculum
8. Revised B.S. IET Degree Curriculum
9. Revised A.S. IET Degree Curriculum

The Assembly reviewed, discussed and passed the changes submitted. The Bachelor of Science with a Major in Information Technology will be sent to the VCAA. These documents will be on file in the Dean’s office.

The general good and welfare of the College
- I. Hack reported on the Dean’s search. At this time the Search Committee has created a rating sheet to use for screening 28 applications. Phone interviews will begin after the first of the year.
- Chair Kubik suggested having the Assembly documents on the website or creating an “O” drive in order that faculty have access to these documents.
- Next year the course numbering system will have 5 digits. CS160 will become CS16000. You can check with the registrar’s office for more information.
- Federal Government is requiring the ISBN# and cost of books available at time of registration. Registrar’s office is working on how this will be accomplished.

Adjournment
The meeting was adjourned at 12:43 p.m.

Next meeting
February 1, 2010 in ET 206 at 12 p.m.
MEMORANDUM

To: Faculty in College of Engineering, Technology, and Computer Science

From: Faculty Affairs Committee

Subject: Perceptions of the Faculty of the Dean's Leadership

Perceptions of the Faculty of the Dean's Leadership shall follow the procedures described in the Office of Academic Affairs (OM) Memorandum No. 04-1, published on January 31, 2005 and revised on June, 2008. The OM is responsible for distributing and collecting the survey. The faculty feedback goes to the OM.

Rational Assembly Document 90-91-08 was superseded by "Office of Academic Affairs Memorandum No. 04-1, January 31, 2005, Revised June, 2008."