Dear Coach,

Congratulations on qualifying for the 2005 FIRST Lego® League Indiana State Tournament to be held at Indiana University Purdue University Fort Wayne (IPFW) on December 10, 2005! This event will take place at Gates Sports Arena on the IPFW campus.

Enclosed you will find the following inserts:

- General Tournament Schedule
- IMPORTANT: Team Tournament Information
- Competition Layout
- Award Overview
- Find it in Fort Wayne magazine
- Registration and Video Tape Invoice
- Consent Release Form
- Team Introduction Form (new requirement this year)
- FLL Creed

Please read all information prior to attending the tournament; particularly the Team Tournament Information sheet. It is important that you accept your spot at the state tournament within 48 hours of qualifying by submitting a confirmation form on the state website:

http://www.etcs.ipfw.edu/~fll/official_tourney/teams/confirm.php

You will be asked to include the following information:

- State Qualifying Tournament that you attended
- Team Number
- Team Name
- Coach’s Name
- An indication that you can attend/cannot attend the tournament
- A current list of your team members

Against All Odds Award: Teams that would like to be considered for this award must submit a written summary describing some of the challenges they encountered while preparing for the competition and the reasons they feel their team should win this award. This summary may be written by the coach or the team. Please keep your descriptions to less than a page and include on the paper: Name of the Award: FLL Against All Odds Award, team name, team number, coach’s name, and the names of your team members. Submit your summary before December 8 by email to Paula King at kingp@ipfw.edu or you may fax it to the IPFW School of Engineering, Technology, and Computer Science at (260) 481-5734 to Paula King’s attention. You will receive a confirmation upon receipt if you include your email address.

Registration Invoice: Please complete and return the enclosed invoice to the State Tournament with payment or payment information through one of the following two methods:

- Snail mail with payment or credit card information by December 8.
- Fax (260-481-5734) your form by December 8 to the attention of Paula King, ETCS Secretary and include your credit card information or indicate you will pay at tournament registration.
Registration Reminders: There will be no early registration this year. At the registration table on Saturday morning your team will be given a Tournament Order Number. The Tournament Order Number will determine your team’s placement in the competition schedule.

Consent Release Form: Please find enclosed a Consent, Release, Hold Harmless and Authorization to Reproduce Physical Likeness Form. Make photocopies of this form and have the parent or guardian of each child on your team who is participating in the competition complete the form. Important: Return the completed forms to the Registration Table on the morning of the event.

Team Introduction Form: This year we are requiring that each team complete the enclosed Team Introduction Form with a picture of your team. This will assist the judges in remembering who you were as they evaluate and rank teams. You will need 4 copies of this form for: registration, project judges, technical judges, teamwork judges. Bring these 4 copies with you to the registration table.

Important Website Information: Please check the state website:

http://www.etcs.ipfw.edu/fll

On the website you will find a list of the participating teams in all four State Qualifying Tournaments under “attendance.” The list of qualifiers from these tournaments will also be listed the week before the state tournament. An updated Gates Sports Center competition layout with team numbers will be posted during the week of the tournament. Notify the Tournament Director if you would like to request a change in your pit location before December 8 or if your team has any special needs. This website will be updated continually until the day of the event so please check back often for new information.

Fort Wayne Information: Maps and directions to IPFW can be found at:

http://www.ipfw.edu/campus/maps/

Special room rates for those of you staying overnight are listed on the FLL State Tournament site.

On behalf of our State Tournament Committee, I would like to congratulate you again on all your hard work and excellent performance at the Qualifying Tournament. Your commitment as a coach to your team members is greatly admired by all of us here at IPFW. We wish you the best of luck on your Ocean Odyssey!

Sincerely,

Carol Dostal
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