Update 01.09.09

Hello Future City Teachers and Engineers:

10 important reminders:

1. WEATHER
At present, our NE Indiana weather is calling for snow today, tomorrow, and Thursday. However, on Friday, this will taper off and become snow flurries (but very cold) and Saturday, we are not scheduled to have snow. We don't anticipate postponing the competition. Please refer to the insert on weather announcements in the packet recently sent to you and on the Indiana FC website: www.etc.s.ipfw.edu/fcc

2. STUDENT NAME CHANGES:
This is the last call for student name changes. Some of you have submitted essay and abstract forms with student names that are different from those submitted during the team registration process. We will be using the most recent submission of student names for the competition program and student certificates. If you have any changes in student names or spelling corrections, please email those to me TODAY as the name badges, program, and certificates are going to print tomorrow morning. Any changes after today will not be reflected on the program.

3. PIZZA ORDERS AND FOOD AVAILABILITY
Don’t forget any additional orders for pizza should be sent to Randi Boyd, boyd1rs@ipfw.edu by Thursday, January 15 at noon. A copy of the pizza form was in your packet and on the Indiana website. Please also tell observers from your school or parents that the Walb fast food restaurants will not be open. There are quite a few restaurants within 5 min. of campus and if you stop at the registration table, we have a limited amount of maps to help you find them.

4. MODEL ID CARD AND EXPENSE FORM
Don’t forget your Model ID card which should be visible on your model at the competition and your expense form with any receipts attached which must be turned in at registration. Remember there is a $100 limit for all expenses!
See page A-72 for deductions if these items are missing or not correct.

5. MEASURE MODEL! MEASURE VISUAL AIDS (POSTERS, FLIP CHARTS)! MEASURE EXTRA PROPS!
WE ADHERE CLOSELY TO NATIONAL FC RULES SO MEASURE YOUR MODEL AND YOUR VISUAL AIDS FOR THE PROPER SIZE REQUIREMENTS. SINCE NOT ALL TAPE MEASURES ARE EXACTLY ALIKE PLEASE ALLOW FOR THIS...BETTER TO BE UNDER THAN OVER THE LIMITS. WE MEASURE THE MODEL FROM ANY ITEMS THAT EXTEND OUT BEYOND THE BASE...SO THAT INCLUDES ANY "GRASS" OR ITEMS THAT HANG OFF THE MODEL.

ALSO NEW THIS YEAR....ANY ADDITIONAL AIDS LIKE PROPS, ETC. MUST FIT INTO A REGULAR SIZE SHOE BOX. (SEE A-72 FOR THE GUIDELINES)

6. MODEL MOVING PART
All models should have at least one moving part that is not activated by a connection to an electrical outlet. All aspects of the moving part (including any batteries, etc) must be included within the model size (i.e. any device attached to the model to make the part move we be considered when we measure the model). Refer to model score sheet and rubric to see what judges will be looking for in the moving part.

7. PRESENTATION TIMERS
There will be a timer in each room who will show your team a 1 min, 30 sec., and Stop time card. Teams may complete their thought/sentence but must conclude when they see the time card so please time your presentations: 5-7 minutes. If your team prefers not to see the cards, just let the timer know. See attached sheet on 10 steps to doing a great presentation. Practice makes perfect in the world of speaking!!

8. MEDIA RELEASE FORMS SIGNED BY PARENT FOR PICTURES

Please turn these in at registration.

9. OBSERVERS: Special Guests

The rule we follow is that only family members, students who worked on the project, and others from your school may view your preliminary presentations. We have had some teachers and engineers who are not participating this year but would like to participate next year ask if they can observe. Only those who have contacted me will be wearing a guest badge. If any of them attend in the morning, you may see them with a badge. We have told these guests that they must ask you (teacher/engineer) if they can observe (providing there is room for them). If you would prefer that no guests are in the room, you may notify one of the judges or the timer when you enter the room and they will ask guests to leave.

10. SPECIAL AWARD LIST

See attached special award list. Judges will be visiting your city displays between 9:00 and 11:00 to talk to your team(s) and ask questions in reference to their specific award. Please advise teams to answer questions and not to recite their 5-7 minute preliminary presentation due to the short time each judge has at your display.

WE HOPE YOU WILL ALL ENJOY LOOKING AT OTHER CITY MODELS AND VISIT ROOM 224 WHEN YOU NEED A BREAK!

If you can, take time to look at other city models and meet other teachers/engineers! This year we are designating room 224 for the teachers and engineers (sorry, no observing parents or students) to take a break. There will be coffee in the morning in that room and a table/chairs so you can have a place for some quiet but please remember that you will be sitting in a space with presentations going on through the curtain on both sides so you must talk very quietly while in this room.

The schedule and Ballroom map will be posted on the Indiana website tomorrow.

Safe Travels and see you all soon!

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