



Dear Coach,

Congratulations on qualifying for the 2008 *FIRST* LEGO® League Indiana Championship Tournament to be held at Indiana University- Purdue University Fort Wayne (IPFW) on December 13, 2008! This event will take place in Gates Sports Center on the IPFW campus.

Please review all enclosed information as soon as possible even if you have attended the tournament in the past. The Team Tournament Information sheet is especially important. Enclosed:

- General Tournament Schedule
- Team Tournament Information
- Registration Fee and Tournament Video Form
- Consent & Release Form
- Team Introduction Form



YOU MUST ACCEPT YOUR SPOT AT THE CHAMPIONSHIP TOURNAMENT BY 5:00 P.M. (EST) OF THE MONDAY AFTER YOUR QUALIFYING EVENT OR YOU WILL LOSE YOUR SPOT. YOU WILL NEED TO SUBMIT AN ON-LINE CONFIRMATION FORM AT THE URL BELOW. THIS LETTER IS POSTED ON THE INDIANA WEBSITE UNDER CHAMPIONSHIP TOURNAMENT INFORMATION AND THEN COACHES' CHAMPIONSHIP LETTER. YOU CAN CLICK ON THE LINK IN THE LETTER TO CONNECT TO THE CONFIRMATION PAGE. YOU MAY ALSO TYPE THIS IN YOUR BROWSER: http://www.etc.ipfw.edu/~fl/2008/official_tourney/teams/confirm.php



You will be asked to include the following information:

- Qualifying Tournament from which you advanced
- FLL Team Number and Team Name
- Coach's Name and Coach Contact Information
- An indication that you can attend/cannot attend the tournament
- An accurate list of your team members

Against All Odds Award: Teams requesting consideration for this award must submit a written summary (written by coach or a team member) that describes the challenges encountered during the tournament season and the reasons your team deserves this award. Please keep your descriptions to less than a page and include: Name of the Award: *FLL Against All Odds Award*, team name, team number, coach's name, and the names of your team members. Submit your summary to Randi Boyd, ETCS Secretary, **by December 12 AT 5:00 P.M. (EST)**. You may email your submission to Randi at boydrs@ipfw.edu or you may fax it to the IPFW College of Engineering, Technology, and Computer Science at (260) 481-5734 to Randi Boyd's attention. You will receive a confirmation upon receipt if you include your email address.

Registration Form: Please complete and return the enclosed invoice to Randi Boyd for tournament payment. You must submit this form **before** the tournament even if you plan to pay when you arrive for registration. Here are your options:

- Snail mail form with payment or credit card information **by December 12**.
- Fax (260-481-5734) your form by **December 12** to the attention of Randi Boyd and include your credit card information or indicate you will pay at tournament registration.

Registration Schedule: At the Championship Registration Table on Saturday your team will be given a **Tournament Order Number**. The **Tournament Order Number** will determine your team's placement in the competition schedule. This ensures that only teams who attend are on the schedule.

Consent Release Form: EVERY TEAM MEMBER MUST SUBMIT A COMPLETED AND SIGNED FORM EVEN IF YOU SUBMITTED ONE FOR THE QUALIFYING TOURNAMENT. Please find enclosed a Consent, Release, Hold Harmless and Authorization to Reproduce Physical Likeness Form that must be submitted for each team member at the Registration Table.

Team Introduction Form: Please complete the enclosed Team Introduction Form with a team picture. This will assist the judges in recalling your team during deliberations. **Please do not place the name of your school/organization, town, or state on this form.** You will need four copies of this form. Submit one copy at the registration table and the others can be handed to the project, technical, and teamwork judges during your scheduled sessions.

Website Information: Please check the Indiana Championship website periodically for new information: www.etc.ipfw.edu/fll

On the website you will soon find: 1) a list of participating FLL team numbers in the six Qualifying Tournaments under "attendance", 2) the list of advancing teams from these tournaments to the Championship Tournament, 3) a copy of Gates Sports Center Pit layout with team numbers posted by the Friday before the Championship Tournament, 4) and copies of all the documents in this packet. Notify the Tournament Director by Tuesday, December 9 if you would like to request a specific location in the pit area due to special needs of a team member. Teams with the same coach or from the same organization will be placed near one another if possible. The website will be updated until the day of the event so please check back often for new information.

Fort Wayne Information: Maps and directions to IPFW can be found at:

<http://www.ipfw.edu/campus/maps/>

Hotels that are the closest to IPFW are listed on the FLL Championship website. WE HAVE A NEW HOLIDAY INN RIGHT NEXT DOOR TO IPFW LOCATED ON COLISEUM BLVD. CALL THE HOLIDAY INN 800 NUMBER TO RESERVE ROOMS.

On behalf of the Championship Tournament Committee, I would like to congratulate you again on all your hard work and excellent performance at the Qualifying Tournament. Your commitment as a coach to your team members is greatly admired by all of us here at IPFW. We wish your team the best of luck on CLIMATE CONNECTIONS!

Sincerely,

Carol Dostal
 FLL Indiana Championship Tournament Coordinator
 Director of Outreach Programs
 IPFW College of Engineering, Technology and Computer Science
 dostalc@ipfw.edu
 (260)481-6905