Final Project Report Format

- Cover page
- Executive Summary
- Introduction
- Project Report Body
  - Statement of the Problem
  - Proposed Solution
  - Background
    - Relevant history
    - Definitions
    - Literature
    - Assumptions
    - Delimitations
    - Limitations
  - Procedures employed
  - Development process or methods
    - Data collection
    - Analysis
    - Time action plan
  - Conclusions, recommendations, and financial implications
  - References
  - Appendices